



NO SMOKING POLICY

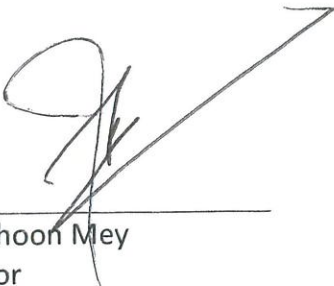
It is the policy of GME Carbon Sdn. Bhd. to restrict the smoking including vaping areas in the premises. Smoking / vaping can cause a **health hazard** to the smokers and to other people surrounding the area through exhaled smoke. Smoking is also a safety (fire) hazard as it is a source of fire ignition.

The following area have designated as NON-SMOKING / VAPING AREA:

- Meeting Rooms
- Reception Area
- Toilets
- Surau
- Company Vehicles
- Offices
- Laboratory
- Stores
- Compress Gas Storage Area
- Operations Area
- Guard House
- Canteen / Rest Area

The Following areas have been designated as SMOKING AREAS:

- **DESIGNATED SMOKING AREA**
 - ✓ The '**SMOKING AREA**' signboard shall be displayed at the location for easy identification.
 - ✓ Visitors, contractor's staff and other third parties shall be advised of the above by relevant company's host.
 - ✓ The employee who smoke must follow this NO Smoking Policy:
 - Maintain the image of a clean workplace.
 - Save non-smokers from second-hand smoking.
 - Avoid fire from leftover discarded cigarettes.
 - ✓ Smokers who violate this policy will be subject to legal action.



Fam Choon Mey
Director

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